

# Rainton with Newby Parish Council

Minutes of the **Annual Meeting** of the Parish Council  
held on Tuesday 12 May 2026 at 7:30pm in Rainton Village Hall.

Present: Cllr P Speed (Chair)  
Cllr C Egerton (Deputy Chair)  
Cllr J Harwood  
Cllr G Honeybone  
Cllr O Jones  
Cllr J Williams

Clerk: Mrs S Adamson  
In attendance: One Parishioner

- 01 26/27 **Election of Chair**  
Cllr Speed was nominated as Chair of the Council and this was seconded and agreed unanimously. Having accepted the nomination and being duly elected, Cllr Speed signed the Declaration of Acceptance of Office, witnessed by the Clerk.
- 01 26/27 **Election of Deputy Chair**  
It was proposed, seconded and agreed unanimously that Cllr Egerton should continue as Deputy Chair and she agreed to do this, with the proviso that no other councillor wished to take on the role.
- 03 26/27 **To receive apologies and approve reason for absence:** all present.
- 04 26/27 **To receive Councillors' declarations of interest and consider any requests for dispensations:** there were no declarations of interest.
- 05 26/27 **To agree parish council representation on external bodies**  
**a. Yorkshire Local Councils Associations**  
**b. Wathvale Parish Forum**  
**c. Rainton Village Hall Committee**  
 It was agreed unanimously that the current representatives would continue in their roles: (a) Cllr Harwood and Cllr Speed, (b) Cllr Speed and (c) Cllr Harwood.
- 06 26/27 **To review membership of the Emergency Plan Committee and its Terms of Reference**  
 The Clerk reported that the two non-councillor committee members, Mr Tony Thirkell and Ms Lesley Raffan, had confirmed the continuation of their membership. Cllrs Egerton, Harwood, Honeybone, Speed and Williams all confirmed that they were willing to serve on the committee and it was agreed that Cllr Speed should continue as Chair. As the committee had not met since the table top exercise in December 2024, it was also agreed to arrange a meeting towards the end of the summer.

The Terms of Reference were reviewed and approved.

- 07 26/27 **To approve the following without amendment**  
**a. Standing Orders**  
**b. Code of Conduct**  
**c. Financial Regulations**  
**d. Complaints Procedure**  
 It was resolved to approve these.
- 08 26/27 **To review the following**  
**a. The Risk Assessment:** this was approved subject to the addition of noting the 2025 Tree Safety Survey and TPO 34/2025(HAR) to protect the trees on the Village Greens.  
**b. The Asset Register:** this was approved subject to the increase in the insurance value of the bus shelter (although any damage to it would be covered under 'all risks'). The removal of the maypole and the addition of the Glasdon Lowther bench in memory of James Archer were noted.
- 09 26/27 **To resolve that other matters identified in Standing Order 5(j) which are not included on this Agenda shall be returned to council meetings from time to time during the year 2026-27**  
 The Clerk advised that matters not included on the Agenda related to:  
 ▪ review of expenditure incurred under S137 of the Local Government Act 1972  
 ▪ review of the Council's subscriptions to other bodies  
 ▪ review of delegation arrangements to committees and the Clerk  
 ▪ review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.  
 It was resolved that these could be reviewed in future meetings.
- 10 26/27 **To review the Council's list of policies**  
 The Clerk reported that the Council had adopted policies to fulfil its statutory obligations and audit requirements, and had several which reflected good practice. As it only had one employee it was not required to adopt a written H&S policy nor a written Equal Opportunities policy, however all councillors should understand and comply with the legislation.
- 11 26/27 **To receive the Meetings Schedule for 2026-2027**  
 Previously circulated by email to all councillors and now noted.

The Chair closed the meeting at 7.45pm to be followed by an Ordinary Meeting of the Council.